



## Dance Registration Form

Enrollment Fee: \$30 single student / \$45 for family

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Birthday: \_\_\_ / \_\_\_ / \_\_\_ Age: \_\_\_\_\_

Current Grade: \_\_\_\_\_ School Attending: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Home Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Home Ph: \_\_\_\_\_ Cell Ph: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Previous Dance Study: Where: \_\_\_\_\_ Length: \_\_\_\_\_

Consecutive Years at Footnotes (including this year) \_\_\_\_\_

Person responsible for payment (if different from above) \_\_\_\_\_

Any Medical Concerns: \_\_\_\_\_

How did you hear about us? Web / Phonebook / Newspaper / Radio

Drive by / Friend (Name?) \_\_\_\_\_

25 Homestead Rd N #35  
Lehigh Acres, FL 33936  
[footnotes@footnotes.comcastbiz.net](mailto:footnotes@footnotes.comcastbiz.net)  
[www.footnotesdanceandmusic.com](http://www.footnotesdanceandmusic.com)

We require a credit/debit card to be put on file in your student's account. A staff member will swipe your card at the desk upon registration. You have the option to enroll in our AutoPay Program, which will be set as a recurring fee on the 3<sup>rd</sup> of every month. All fees will be charged upon due date. If you do not have a credit/debit card, one month's tuition is required as a deposit. All tuition is due by the 1<sup>st</sup> of the month. A late fee of \$10 will be added on the 7<sup>th</sup> of the month. **If there is no payment made by the 10<sup>th</sup> of the month, your card will be charged your account balance which would include any fees.** To avoid this from happening, please be sure to drop off or mail your payments by the due date.

The signature below signifies that I have read and agree to the attached policies and authorize Footnotes Dance & Music Studio to charge my credit card any open balance on the 7<sup>th</sup> of each month.

**Please check the box if you would like to enroll in our AutoPay Program that will automatically charge your card on file on the 3<sup>rd</sup> of every month. This is a recurring fee until the season is ended or you withdraw from the program. This is an easy way to avoid late fees.**

We the staff at Footnotes Dance & Music, recognize our obligation to make sure our students and their parents are aware of the risks and hazards involved in the sport of dance. By signing this waiver, you release Footnotes Dance & Music Studio and all its employees from all claims on account of any injury which may be sustained by you or your child while attending any dance class, event, or outside performance. In signing this waiver you also acknowledge your responsibility in paying monthly tuition, any associated costumes, entry fees for performances or competitions, and all other communicated costs involved. You also affirm you now have and will continue to carry proper primary medical, health, hospitalization, and accident insurance which you consider adequate for the protection of both your child and Footnotes Dance & Music Studio. I give permission to take photographs of the students to use in brochures, web sites, advertisements and other promotional materials the studio creates.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Type of Card: Visa / MasterCard / Discover

Swipe into account: \_\_\_ Yes \_\_\_ No      Staff Initials: \_\_\_\_\_

## Policies and Procedures

### Tuitions

Tuition cost is \$55 a month for the first class and \$30 each additional class. There is a 10% discount for accounts with more than one registered student. Tuition remains the same whether it is a long (5 lesson) month or a short (3 lesson) month and regardless of absences. Tuition is not prorated for Holiday months. Tuition is based on a 10 month season and payments are broken down monthly. **TUITION IS DUE THE 1<sup>ST</sup> OF EVERY MONTH.** Tuition may be paid by cash, check, Visa, MasterCard, or Discover. **A late fee of \$10 will be added to your account on the 7<sup>th</sup> of the month. If no payment has been made by the 10<sup>th</sup> of the month, that month's balance including any fees will automatically be charged to a credit card which is required at registration.** Cash payments are encouraged to be the exact amount as we usually do not have change. Students with delinquent accounts of 30 days or more will be suspended until balance is paid in full. Accounts must be paid in full to participate in the recital or to register for a new dance season.

### NSF Payments

Footnotes Dance & Music Studio will automatically debit my credit card on file for the amount of any NSF paper check transaction plus a \$35 NSF fee. There is a \$35 fee for a declined credit card transaction that will be automatically added to your account. **Please keep all cards on file current.**

### Fees

Costumes are \$80 each and include one pair of tights and all accessories. Each class will have only one costume for our annual recital held at the end of the season. All costume fees are due on Feb 1<sup>st</sup>. The costume fees are non-refundable after the costumes have been ordered. There is an \$80 Recital Fee for the 1<sup>st</sup> student and each additional child is \$30. The Recital Fee is due April 15<sup>th</sup>.

### Referrals

You will receive a \$25 credit to your account for referring a new student to the studio. Your credit will appear after they register and pay the first month's tuition.

### Absences

There are no refunds or credits given if a student is absent from class. You are able to make-up classes within the same month in another class of the same level. In the event that your usual instructor is absent, another qualified member of our staff will be available to substitute the lesson. If a substitute cannot be provided, either the class will rescheduled as a whole by the instructor or you will receive a per lesson credit towards your next month's tuition.

### Termination of Lessons

Two weeks notice is required to discontinue any lessons. Withdrawal must be done in person and will not be accepted over the phone. To withdraw, you must:

1. Inform the front desk or the Dance/Music Director
2. Complete and sign a withdrawal form provided by Footnotes Dance & Music Studio to prevent any further billing
3. **You will be considered a student and billed accordingly unless a withdrawal form is completed**

### Holidays

**Our studio schedule does not follow the Lee County school calendar.** Please follow the Footnotes Studio Calendar for studio closures. Footnotes Dance & Music Studio reserves the right to terminate lessons to any student without notice. In such a case, a refund for unused lessons will be given. Footnotes Dance & Music Studio reserves the right to change policies as needed. Students will be notified of changes when they occur.

Our contact info is as follows: Phone: 239.369.6637; Email: [footnotes@footnotes.comcastbiz.net](mailto:footnotes@footnotes.comcastbiz.net);

Mailing address: 2504 9<sup>th</sup> St W., Lehigh Acres, FL 33971; [www.footnotesdanceandmusic.com](http://www.footnotesdanceandmusic.com)

Check us out on Facebook: Footnotes DanceandMusic